

RHO PHI LAMBDA

BY-LAWS

ARTICLE I

Membership

Section 1. Any person who shall have achieved honorable distinction in leisure/recreation/parks may be elected to honorary membership in any Chapter of this fraternity, although he/she may have had no previous connection with the institution in which the Chapter is located. Guidelines to be considered are:

- a. The person should have been involved directly in leisure/recreation/parks work for a minimum of five (5) years.
- b. The person's contribution should be more far-reaching than just the local Level.
- c. A person outside the field of recreation can be considered on the basis of a continuing active interest in the leisure/recreation/parks field.
- d. The National Vice President shall review credentials of honorary as well as active members. Resume prepared by local Chapter and accompanied by \$15 initiation fee to cover costs (no jewelry included in honorary membership) shall be forwarded to the National Vice President.

Section 2. An active member shall remain active only during his/her period of residence in the institution where the Chapter to which he/she belongs is located. All non-resident members shall be deemed associate members.

Section 3. Active members shall be entitled to all privileges of active membership without restriction; honorary and associate members shall be accorded the same privileges with the sole exception of the right to vote and to hold office in a local chapter.

ARTICLE II

Election of Members

Section 1. Although the election of a new member on the part of any individual collegiate Chapter shall be in the general considered as final, it shall nevertheless be the duty of the National Vice President to maintain a careful check upon the qualifications of

every initiate. Whenever, in the opinion of the National Vice President, any newly elected member shall appear to fall below the stand of eligibility prevailing throughout the Honorary, it shall be the National Vice President's duty to investigate the case with the assistance of the local Chapter Faculty Advisor, and such other persons as he/she may deem proper. Pending the outcome of such investigation, the National Vice President shall withhold the pin and all other evidences of membership in the Honorary from the individual whose qualifications are in question, until action has been taken by the National Board of Directors in the matter. The National Board of Directors shall have the power to confirm the election, or, in the case of unfavorable action on its part, it shall be required to. make full report of the matter to the next succeeding National Organization ballot and cause the suspension of the individual under investigation until the National Organization shall have voted on the case.

ARTICLE III

Ritual

Section 1. Every installation of a new Chapter, or national and local officers, and every initiation of new members shall be in accordance with the forms prescribed in the Official Ritual of the Honorary. No deviation from these forms is permitted except as indicated. Each collegiate Chapter is expected and required to make use of the ritual in all of the ceremonies referred to above, and failure to observe this requirement *may* subject the Chapter to discipline by the National Board of Directors.

Section 2. Changes in the ritual may be made from time to time by action of the National Organization.

ARTICLE IV

National Board of Directors

Section 1. The following powers and duties shall be delegated expressly to the National Board of Directors together with such other powers and duties a *may* be added by the National Organization from time to time:

- a. The granting of charters and installation of new Chapters;
- b. Keeping records of the National Organization, of each convention, of the Executive Committee, of all Chapters, which may hereafter become inactive and any other papers and records, which may be placed in its hands for safekeeping;

- c. Keeping accurate list of the membership of each Chapter and issuing the official emblem and other evidences of membership;
- d. Maintain the standard of membership throughout the Honorary;
- e. General supervision of the local Chapters in an advisory capacity;
- f. Collection and disbursement of the funds of the National Organization.

Section 2. Any member of the Honorary shall be eligible to hold office on the National Board of Directors with the exception of a District Representative who must be a student member of a local chapter.

Section 3. Any committees may be appointed by the National President or the National Board of Directors from time to time as may be necessary for the transaction of the business of the Honorary. Such committees may consist of any or all members of the Honorary.

Section 4. Meetings of the National Board of Directors shall be held in such places and at such times as it may decide or as the National President may in his/her judgment deem best, the expenses of such meetings may be paid from the funds in the National Treasury.

Section 5. The expenses of the National Board of Directors, including travel of its member, postage, etc., shall be paid from the National Treasury as the National Board of Directors in its discretion may authorize.

Section 6. Final action on a petition for a charter shall in every case be a prerogative of the National Board of Directors. But whenever a petition for a charter is filed with the National Secretary, he/she shall promptly notify the Secretary of each Chapter that such petition is pending. Except in unusual cases, a period of thirty days from the date of notification shall elapse before final action on the petition is taken by the National Board of Directors. During this period any Chapter may register its objection to the granting of a petition, forwarding to the National Secretary a statement to this effect with reasons thereof. If as many as one-fourth of the total number of Chapters then existing shall object to the granting of a charter to any petitioning group, the National Board of Directors shall be required to decline the petition.

Section 7. Each member of the National Board of Directors shall,

during his/her term of office as such, be entitled to the status of an active member in the Chapter at the institution with which he may be connected; or, if he is not connected with any institution where a Chapter is located, he shall be deemed an active member of the Chapter which originally initiated him.

Section 8. The National Board of Directors may, in its discretion, make or modify contracts for furnishing the official emblem, engraving and embossing membership certificates, etc. subject to such regulations as may be adopted by the National Organization.

Section 9. Reports shall be made by every officer of the Honorary, whether national or local, whenever required to do so by the National Board of Directors. In any event every National Officer, and every Chapter Secretary shall prepare a report for presentation to the National Convention covering such matters as may be of general interest. Every committee of the Honorary shall likewise prepare proper reports for presentation to the National Convention.

ARTICLE V

Finance

Section 1. The National membership initiation fee shall be \$20.00 for active membership (plus Federal tax, and State tax where applicable, on the pin and membership certificate) and \$10.00 for Honorary membership, payable in advance of the issuance of pin and membership certificates.

Section 2. In no case shall the National Secretary furnish pins, membership certificates, etc. until the necessary amount has been paid into the National Treasury to cover the cost of the supplies ordered.

Section 3. The National initiation fee shall be paid by all new members, whether active or honorary, and no person whose National initiation fee has not been paid to the National Secretary shall be considered a member of the Honorary.

Section 4. Each Chapter may require from its active members the payment of such dues and assessment as may be provided for in its by-laws, but such dues and assessments shall not be required from any Honorary member.

Section 5. Each collegiate Chapter shall be permitted to determine the amount of its own initiation fee by making the necessary provision in its by-laws.

Section 6. When a National Board of Directors meeting is held, the necessary expenses of the National Board of Directors may be paid from the National Treasury.

Section 7. Accounts overdue for a period of ninety days or longer, shall be penalized at the rate of two per cent per month or fraction thereof until they are paid. No Chapter, which is in arrears at the time of a National election shall be permitted to vote.

Section 8. No officer or member of the National Board of Directors shall receive any financial compensation unless by specific action of the National Board of Directors. The compensation of such officers shall be determined at the time of their appointment or election and shall be paid from the National Treasury in such amounts and at such times as may be properly designated.

Section 9. The National Secretary and the National Treasurer shall be custodians of the funds of the National Organization. They shall receive and disburse all fees and other monies belonging to the National Treasury, shall keep an accurate record of all receipts and disbursements, and shall establish and maintain a bank account in the name of the National Board of Directors of Rho Phi Lambda, depositing all receipts in such account and making all disbursements by check against the account in accordance with existing regulations or by other proper authority.

Section 10. The National Secretary and National Treasurer shall be placed under the bond of \$5,000 with some well-established security or bonding corporation, the premium for such bonds paid from the funds of the National Treasury.

Section 11. The National Secretary and National Treasurer shall submit to members of the National Board of Directors at least once each year a statement of all receipts and disbursements for the preceding year.

Section 12. The accounts of the Honorary shall be audited annually by a qualified auditor in addition to the National Secretary and National Treasurer, and shall be examined by the Finance and Budget Committee.

ARTICLE VI

Awards

Section 1. Meritorious Service Certificates of such appropriate design as shall be approved by the National Board of Directors may be awarded by the National Board of Directors to members of the Honorary from time to time in recognition and appreciation of their varied and meritorious service to the profession.

Section 2. The National Board of Directors may establish other awards that are in keeping with the purposes of Rho Phi Lambda. .

ARTICLE VII

Extension

Section 1. The National Board of Directors shall establish Chapters of the Honorary only in B.S./BA. or higher degree-granting colleges and universities accredited by NRPA/AALR Council on Accreditation.

Section 2. Charter members of Rho Phi Lambda shall be current members of Sigma Lambda Sigma Chapters and/or Rho Phi Alpha Chapters. All former members of the two groups shall be eligible for membership in Rho Phi Lambda.

Section 3. Chapters shall be named the letters of the Greek alphabet. The founding date of the Chapter shall determine the order of the Greek alphabet awarded.

Section 4. The National Board of Directors shall create and maintain a list of institutions, which may be considered possible petitioners for charters.

Section 5. Colleges and universities on the approved list shall be encouraged to establish local Chapters.

Section 6. The information submitted will be investigated by the National Secretary and, if found satisfactory. a formal petition will be entertained and acted on by the National Board of Directors. All collegiate Chapters will be notified of the pending petition and the National Board of Directors will consider their views in its final action. A period of thirty days is usually required for final action to be taken on a petition.

Section 7. Charters shall be granted only in case the petition has been favorably recommended to the National Board of Directors and by an affirmative vote of at least three-fourths of the Chapters in good standing.

Section 8. The petitioning group shall be promptly notified of the action of the National Boards of Directors in its case, and if such action is favorable. the necessary arrangements shall be made for the installation.

Section 9. When possible installation shall be conducted by the National Secretary or by some other member of the National Board of Directors.

Section 10. Each petitioning group shall pay to the National secretary at the time of the submission of its petition a charter fee of \$50.00, which includes the cost of the charter, copies of the Official Ritual, etc.

Section 11. In consideration of the payment of the membership-initiation fee of \$20.00 (plus federal tax and state tax where applicable) each new member shall receive the regulation emblem pin and engraved membership certificate provided by the National Secretary and appropriately embossed by the local Chapter.

ARTICLE VIII

Parliamentary Authority

Section 1. In all parliamentary situations not herein specified, Robert's Rules of order will obtain.

ARTICLE IV

Amendments

Section 1. Any amendment of these By-Laws shall require for its passage an affirmative vote of three-fourths of combined votes of the National Officers and of the active Chapters secured by mail vote within four months after its submission; or the amendment may be presented to the National Organization at National Convention for action provided the National secretary shall have received a copy of the proposed amendment at least forty five days prior to the date of the National Convention to make possible the sending of a copy of the same to each National Officer and to each Chapter at least thirty days before the date of the convention. When the National Organization votes on an amendment at a National Convention an affirmative vote of three-fourths of the combined votes of the national Officers and of the active Chapter representatives present and voting shall be required for its passage, each being entitled to one vote. Official proxies shall be accepted.